



**TALBOT COUNTY DEPARTMENT OF PLANNING AND ZONING**  
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**Talbot County Historic Preservation Commission**

**Meeting Minutes - DRAFT**

**Date: 04/09/2018**

**Location: Conference Room #1 - Department of Planning and Zoning – 215 Bay Street, Easton, MD**

**HPC Members**

<b>Name</b>	<b>Attended</b>	<b>Comments</b>
Marsha Kacher, Chair	*	
Ronald Mitchell	*	
Dorothy Fenwick	*	
Victor MacSorley	*	
Robert Mueller	*	
Cindy Schmidt	*	
Janice Pifer	*	

**Staff and Guests**

Talbot County Department of Planning and Zoning, Miguel Salinas and Martin Sokolich

**Agenda and Notes**

**Call to order – 3:00 p.m.**

**I. Roll Call**

**A. Attendance**

All Commissioners were in attendance. Martin and Miguel represented the Planning Department.

**B. Review minutes**

Minutes were reviewed from the March 12, 2018 and February 12, 2018 meetings. Motion to approve by MacSorley and seconded by Mueller. Unanimously approved.

**C. Open Meetings Act**

An additional staff certificate was received for Janice Pifer.

## **II. Old Business**

### **A. Site Visit Report**

Commissioners met for a site visit on March 28, to Mount Misery. The only notable comment is the overgrowth of damaging English Ivy.

### **B. HPC Data Update**

The work on updating all records, including site visit dates, terms of members and project data continues. More data are being added to the Historic Preservation Commission pages on the Talbot County website.

### **C. County HPC Budget**

The County budget funds HPC at the planned level of \$5,400.

### **D. Ordinance Update**

The Planning Commission's draft of NextStep190, the County's update to the zoning ordinance, is ready for recommendation to the County Council.

### **E. Status of hard copy grant reports**

Report originals have been sent to the printer for reproduction, preparation and distribution to HPC members.

## **III. New Business**

### **A. Grant seeking Report**

The draft presentation should be available for review at the May HPC meeting. A group photo for the slideshow was taken at the close of the April meeting.

### **B. Ron Mitchell accepted the position as interim HPC Chair**

Election for a full term Chair will be held in June. At that time, the County Council will also reappoint or replace the two Commissioners whose terms expire this July.

### **C. HPC Agenda Going Forward**

Ms. Fenwick suggested expanding the HPC's mission statement to give the Commission the ability to comment and intervene on plans for radical changes or demolition of historic structures as serious damage has been done to important structures not already under preservation.

The Commission agreed to explore legislation to expand its mission through new legislation and suggested that Frederick County is a viable model for more preservation authority. The additional authority would be beneficial as the Commission has already begun to identify potential properties through the hazard mitigation grant work.

### **D. Budget Update and Report**

A budget reconciliation report was requested for the fiscal year so far and will be presented at the May 13 meeting.

**E. Next Site Visit**

The Millers House is scheduled for an April date to be determined.

**IV. Adjourn**

A motion to adjourn the meeting was made at 3:48 pm and was unanimously approved.

**Follow-up:**

- Draft of an HPC letter to the County Council requesting the consideration of legislation to give the Commission more authority for the protection and preservation of historic structures.